

Rotary Youth Exchange District Checklist and Compliance Form
Include All Outbound Students Who Are Scheduled to be Overseas from Rotary District 1060

Briefing of Outbound Students, Parents & Counsellors and Certification of Clubs

Please fill in the appropriate spaces below with date as required. Use a second sheet for additional students. Add another digit in front of the student number on subsequent sheets.

- It is appreciated there will always be a small number of people for a variety of reasons (e.g. illness) who will not be able to attend a briefing on a set date. These people need to be given a supplementary briefing as close to the set date as possible.
- If there are any discrepancies or other matters causing the District concern, please detail these on attached sheets.

No	Student's Name	Sponsoring Club	Papers Sent Overseas	Student		Counsellor		Parent		Evidence of Overseas District's RI Approval Date	Date of Acceptance Overseas	Date of CL 7 Report of Club Protection Officer
				1 st Briefing Date	2 nd Briefing Date	1 st Briefing Date	2 nd Briefing Date	1 st Briefing Date	2 nd Briefing Date			
_1												
_2												
_3												
_4												
_5												
_6												
_7												
_8												
_9												
_0												

I, the District Youth Exchange Chairman _____ and I, the Secretary/Deputy Chairman _____ confirm that the details given in the YESP D1 6 form with the information on the attached sheets are true and correct. We further confirm that monthly report forms have been received from all outbound students.

The District Governor was briefed on _____ (date)

Chairman _____

Date _____

Deputy Chairman _____ Date _____

NB Form to be given to the District Governor by 31st May

Ensure document confidentiality -- To be kept for 5 years then destroyed